

North Pine Area Hospital District

“Ensuring Local Access to Quality Health Care”

Board of Directors Meeting

May 28, 2019

CALL TO ORDER

Ron Osladil, Chair, called the regular meeting of the North Pine Area Hospital District (NPAHD) to order at 6:30 p.m. on Tuesday, May 28, 2019 in the EH Sandstone Classroom.

PLEDGE OF ALLEGIANCE

Osladil led the board and other attendees in reciting the pledge of allegiance.

ROLL CALL

Board members present: Andrew Degerstrom-Hanley (City of Askov), Barb Fischer (Danforth Township), Gary Klein (Hinckley Township), Linda Kvasnicka (Park Township), Brenda Langseth-Perrault (Dell Grove Township), Dennis Liebelt (City of Finlayson), Myrna Nelson (Partridge Township), Wayne Oak (City of Sandstone), Bill Olson (Pine Lake Township), Keith Osgood (City of Hinckley), Ron Osladil (Finlayson Township), Ray Thieling (Ogema Township)

Board members absent: Catherine Colsrud, Chris Ketchmark, Fran Levings, Edith “Dode” Molgaard, Curt Nelson, and Steve Nelson

Others attending: Chris Olson (NPAHD Admin. Director), Scott Nigon (Essentia), Michael Hedrix (Essentia), Steve Schmidt (NPAHD Accountant), Kris Sundberg (Links Group) and Tim Franklin (Pine County Courier)

APPROVE AGENDA

Osladil called for a motion to approve the agenda. Motion Olson. Second Oak. Motion carried.

APPROVE APRIL 23, 2019 MINUTES

Osladil called for a motion to approve the minutes from April 23, 2019. Langseth-Perrault mentioned the minutes mention Lifetime Fitness and should actually read Any Time Fitness. Osladil call for a motion to approve the minutes with correction. Motion Klein. Second Thieling. Motion carried.

CHAIRPERSON REPORT

Chairman Osladil was unable to introduce or swear in Catherine Colsrud as a new board member as she was absent from the meeting.

Osladil reminded board members of the summer conference and invited any board member interested in attending to let him or Bill Olson know and they would handle the registration.

FINANCE REPORT

Financial Statements for the month ending April 30, 2019 were distributed to all directors. Steve Schmidt reported on the April financial statements and made note of the current profit and loss budget, balance sheet and operating cash budget. Schmidt addressed all questions. Thieling motioned to accept the financial report. Second Osgood. Motion carried.

FINANCE COMMITTEE REPORT

Finance committee has met and the task they are working on is putting together the budget for 2020. They worked on adding any line items which might need to be added to the budget and two examples of items they addressed would be a.) line item for mileage re-imbusement. b.) designate dollars for the strategic plan committees. There is carry over dollars from the current budget which are not being spent so those can be brought forward so if your committee has anything coming up this year that needs to be considered for the budget please let the committee know.

Also, the mileage report forms are always available at the meeting so just pick one up. Please turn in your mileage forms by the end of June so it can be deducted from this fiscal year.

The paperwork has not been finalized for the \$350,000 payment on the ambulance/administration building, but as soon as that is finished the money will be transferred for payment. When that happens it will make our bottom line look much better.

CONSTRUCTION COMMITTEE

Klein reports as far as the ambulance/administrative building is concerned he can sum up the progress in one word, WET!!!

Regarding the infusion center, there are still existing questions regarding what services an infusion center provides so he passed out a document, created by Barb Fischer, which lists what therapy treatments are serviced by an infusion center. Klein stated he is not saying Essentia will be doing all these therapies, however, he believes it is so important for our communities to understand it provides more than just chemotherapy for cancer.

GOVERNANCE COMMITTEE

Fischer reports the committee met and finished the review of the document. A draft of their work has gone to the attorney for review to make sure all changes fall within Minn. Statutes. Once it comes back from the attorney, Fischer and Sundberg will develop a summary of all changes to the Executive Committee and from there present it to the entire board.

STRATEGIC PLAN SUBCOMMITTEE'S

Gary Klein, Health Care Needs Committee, reports they will be seeking board approval tonight. Their committee met and they want to contribute to the local first responders. He asked Michael Hedrix to explain an existing process they already have in place.

Hedrix stated they have a process called community engagement and non-profit entities can apply for grants. Essentia has two "pots", one from St. Mary's of \$10,000 which is part of the Benedictine Order, and there is a "pot" from Essentia's Community Health Needs Assessment which also has \$10,000 and what is being considered here is to add a third "pot" which would be from the NPAHD which would be designated for first responder applications. Essentia is currently waiting for an application from Bruno for a new AED and that would be an example of a request which could be filled from the NPAHD "pot". The application could be forwarded to the NPAHD for review and the board could determine approval for funding. This Essentia Community Health Needs Assessment Committee has already previously funded Duxbury with a new AED so the needs are out there.

Klein reports his committee has decided they want to participate with this program and want to donate \$10,000 from the NPAHD to this program for assistance to local first responders, EMT's and paramedics. Participation in this program should be reviewed on an annual basis and annually decide regarding continuation in the program.

Klein made a motion for the NPAHD to contribute \$10,000 to this program from the strategic plan dollars and for annual review regarding future participation. Second Liebelt.

Oak asked the question if this was for Bruno. Klein responded it would be for whatever city or township made application.

Fischer inquired how the communities' at large find out this is a resource available. Hedrix responded, regarding first responders, the Essentia ambulance crew is in touch with all the local communities on a regular basis. There is an application through Essentia's website and the word of mouth has certainly started within the first responder's in the various communities. Fischer asked if a community outside of the NPAHD cities and townships could apply. Hedrix responded the applications approved from the NPAHD "pot" would only be for those towns and communities involved in the NPAHD. If an applicant applied that was in the service area of the Essentia ambulance team, however, was not a member of the NPAHD that would have to be approved by the NPAHD before dollars would be paid from the NPAHD "pot" otherwise it would be considered from one of the other two "pots" within the program. Hedrix further explained the district could put whatever conditions they wanted to be fulfilled in order to receive district money or they would also welcome a member from the district to serve on the existing committee which makes the determinations for assignment of dollars.

Sundberg interjected there has been work already put forth to produce a grant application for NPAHD dollars and possibly it would make sense to use that application in conjunction with this donation to the Essentia donation process.

Hedrix suggested the district have more discussion regarding how they would like to participate in this application process. Essentia will comply with whatever stipulations the committee and board sets in place.

Kvasnicka summarized by stating the committee wants to give the dollars but in turn also wants some accountability as to what the dollars are being used for. At the end of a year the committee can look back and evaluate what is happening with this application process and in turn decide what the donation looks like for the next fiscal year. Essentia has the mechanism to facilitate this and we want to be a part of it.

Osladil called for a vote on the current motion which has a first and a second by Klein and Liebelt. Motion passed.

Kris Sundberg reporting for Fran Levings, Health Care Services Growth Committee, reports they have come up with a draft of a grant application which was passed out to the board. The reason for the application is to have a consistent process. The goal was a simple application with a report back after a year. Fran currently has a group who will be submitting the grant application which will go to her committee and the executive committee and then it will come to the board meeting.

A couple events this committee hosted Senior Network Meeting on May 16th. Approximately 15 people attending, most of them coming from various county agencies. The focus of the meeting was mental health for the aging.

The other event was with Anytime Fitness and several board members were there. This had modest attendance from the general public. Fischer stated it was a very modest expense so she felt it was another great opportunity for the community to become familiar with the NPAHD and that we support our communities' wellness.

Discussion followed on the marketing of the grant applications. More discussion will need to happen.

Myrna Nelson reports she and Fran met with Michael Hedrix and Dave Fornengo regarding the strategic plan committee's idea to do something to help on the hospital grounds with walking paths, etc. They were introduced to the site on the campus slated to be a "serenity site". Previous dollars have already been donated for this so the committee is feeling they would like to join forces with what is already beginning. Dave F. will get back to them with a proposal for dollar amount.

PINE MEDICAL CENTER REPORT

Hedrix passed a packet of documents out to those in attendance and went over each item in the packet and answered any questions. The packet included:

1. Essentia Health Facts and Figures which covered
 - a. General statistics
 - b. Financial report
 - c. Community benefits spending
2. Recognition article by IBM Watson Health naming Essentia Health among the highest-performing systems.
3. Copy of an upcoming marketing publication example.
4. Letter from Dr. Herman, CEO, introducing Dr. Jon Pryor as the new East Market President.
5. Floor Plan for the new Ambulance/Admin. Bldg.
6. Income from Operations Graph, for the fiscal year, for Essentia Health East.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NEXT MEETING

The next NPAHD general board meeting is scheduled for June 25, 2019.

ADJOURN

Motion Olson, second Klein, to adjourn the meeting at 7:27 p.m. Motion carried.

Submitted by Brenda Langseth-Perrault, Board Secretary _____