

# North Pine Area Hospital District

## Board of Directors Meeting

September 26, 2017

### CALL TO ORDER

Scott Hendricks, Vice Chair, called the regular meeting of the North Pine Area Hospital District (NPAHD) to order at 6:30 p.m. on Tuesday, September 26, 2017 in the EH Sandstone Classroom.

### PLEDGE OF ALLEGIANCE

Hendricks led the board and other attendees in reciting the pledge of allegiance.

### ROLL CALL

Board members present: Merv Becker (Sandstone Township), Jane Brown (District at Large), Andrew Hanley (City of Askov), Scott Hendricks (Danforth Township), Gary Klein (Hinckley Township), Linda Kvasnicka (Park Township), Fran Levings (New Dosey Township), Edith "Dode" Molgaard (City of Bruno), Myrna Nelson (Partridge Township), Wayne Oak (City of Sandstone), Bill Olson (Pine Lake Township), Keith Osgood (City of Hinckley), Chuck Sprado (Dell Grove Township) and Ray Thieling (Ogema Township)

Board members absent: Brent Henry, Dr. Chris Ketchmark, Curt Nelson, Steve Nelson and Ron Osladil.

Others attending: Chris Olson (NPAHD Admin. Asst.), Michael Hedrix (Essentia), Scott Nigon (Essentia), Steve Schmidt (NPAHD Accountant), Kris Sundberg (The Links Group), and Kathy George (City of Sandstone).

### APPROVE AGENDA

Sprado stated he wanted to add Strategic Planning Committee Update as 7C. Hendricks then called for a motion to approve the agenda as amended. Motion Klein. Second Oaks. Motion carried.

### APPROVE AUGUST 22, 2017 MINUTES

Hendricks called for a motion for approval of the minutes from August 22, 2017. Motion Olson. Second Sprado. Motion carried.

### CHAIRPERSON'S REPORT

Vice Chair reminded the upcoming board of the opening of Thrifty White and Gateway Clinic at the beginning of October. The full campus will be open!

Vice Chair Hendricks invited Andrew Hanley to share from one of the breakout sessions he attended at the MHA Conference in July. Hanley distributed an outline from a session on Conflict of Interest. He shared the main points and answered questions from the board members. Scott Hendricks inquired if the NPAHD should have a Conflict of Interest Policy and Hanley replied yes, it would be recommended. It was agreed to fit nicely as part of the Governance Committee responsibility and it will be added to the agenda for discussion at the next Executive Committee Meeting. The board agreed it was interesting and beneficial to hear what Hanley had learned and everyone appreciated his preparation to share.

### FINANCE COMMITTEE

Financial Statements for the month ending August 31, 2017 were distributed to all directors. Steve Schmidt reported and made note of the current profit and loss budget, balance sheet and

checkbook register. Thieling motioned to accept the financial report. Second Sprado. Motion passed.

Bill Olson stated the audit reports were passed out at last month's meeting, however, because we had just received them that day and no one had had an opportunity to review it we did not have a motion to accept the audit. Since now there has been time for directors to review it Olson made a motion to accept the audit. Second Levings. Motion carried.

Olson reports the Finance Committee has decided to get a couple other proposals for possible companies to perform the audit for the NPAHD. He also stated the hospital district would be sending plants to welcome Thrifty White and Gateway as they open on the campus.

#### CONSTRUCTION UPDATE/JOINT BUILDING COMMITTEE

Olson informed the board that the final projects continue. They are still finalizing the plan to address the cell phone issue. They are working on adjusting doors etc. He also distributed a letter from Essentia stating any overage in the contingency will be paid by either the engineers, contractors or Essentia. The hospital district has no further financial responsibility where the contingency is concerned.

The hospital has one year from the time of opening to identify any issues that might show up as the hospital is in operation. There will most likely be a 10 month walk-through to identify those issues the warranty will need to rectify.

The question was raised as to when the Bistro would be open to the public. Michael Hedrix reports the issue continues to be finding employees to manage it. They have had a few promising candidates interview, but for various reasons they have not panned out. They continue their search.

#### STRATEGIC PLANNING COMMITTEE

Chuck Sprado reports the strategic planning committee has had a couple meetings however, it has been decided to change from 2 hour meetings to 4 hour meetings. The hope is to complete the planning in 3-4 of those 4 hour meetings. The committee will identify goals with a 1-2 year completion. The current goal is for the committee to finalize its initial planning by the end of the year and enter 2018 prepared to begin working the plan.

He further stated this new timeline will drop the original cost estimate down to probably under \$10,000. The original board approved financial was up to \$30,000.

#### COMMUNICATIONS REPORT

Kris Sundberg reports the open house of the hospital has been removed from the website and the new focus is on the opening of Thrifty White and Gateway Clinic.

She said she continues trying to work with Google Map as Lundorff Drive does not appear on the directions to the hospital. She stated Google is very challenging to work with.

Sundberg inquired as to whether Tom Opatz of Sandstone Health Care Center might be able to list job postings on the website. There was no objection from the board.

The newsletter from the NPAHD was distributed to the board members who had not previously gotten some to distribute. It is an information piece to be used by each director to get information about the Pine Healthcare Campus to their constituents.

Kris passed out a couple articles she had found in the hopes they may assist the strategic planning committee and the board in evaluating rural health care issues.

Lastly, Kris showed the board a welcome ad she had put together for the paper to welcome Thrifty White and Gateway Clinic.

#### PINE MEDICAL CENTER REPORT

Michael began his report by reading a patient letter Essentia had received. The patient was pleased with his recent experience during his admission and wanted to let Essentia know.

He also called attention to new benches and picnic tables which were supplied by the combined efforts of the Lions and hospital axillary.

Hedrix explained some of the challenges they have had in finding employees for the Kettle Café. The issues have included qualified candidates, wages, hours (people not wanting to work weekends), background checks, and candidates not wanting to submit to mandatory immunizations. They do have a new hire who is starting next week but the Bistro will not be open by next week.

Michael also provided all board members with a document showing EHS Key Revenue and Utilization Metrics as of August 31, 2017. He then explained the contents of the report which contained patient satisfaction scores, future services, and the introduction of biographies of new corporate Essentia Executives.

#### OLD BUSINESS

No old business.

#### NEW BUSINESS

Scott Hendricks provided an article from the newspaper highlighting the new Essentia Health Pierz Clinic.

#### NEXT MEETING

The next NPAHD general board meeting is scheduled for October 24, 2017.

#### ADJOURN

Motion Olson, second Oaks, to adjourn the meeting at 8:15 p.m. Motion carried.

Submitted by Fran Levings, Board Secretary \_\_\_\_\_