

North Pine Area Hospital District
Board of Directors Meeting
November 28, 2017

CALL TO ORDER

Ron Osladil, Chair, called the regular meeting of the North Pine Area Hospital District (NPAHD) to order at 6:30 p.m. on Tuesday, November 29, 2017, in the EH Sandstone Classroom.

PLEDGE OF ALLEGIANCE

Osladil led the board and other attendees in reciting the Pledge of Allegiance.

ROLL CALL

Board members present: Keith Osgood (City of Hinckley), Myrna Nelson (Partridge Township), Jane Brown (District at Large), Chuck Sprado (Dell Grove Township), Ray Thieling (Ogema Township), Chris Ketchmark (City of Willow River), Wayne Oak (City of Sandstone), Bill Olson (Pine Lake Township), Ron Osladil (Finlayson Township), Andrew Hanley (City of Askov), Fran Levings (New Dosey Township), Edith Molgaard (City of Bruno), Gary Klein (Hinckley Township) and Linda Kvasnicka (Park Township), Scott Hendricks (Danforth Township).

Board members absent: Steve Nelson (Arlone Township), Brent Henry (City of Finlayson), Merv Becker (Sandstone Township) and Curt Nelson (Clover Township).

Others attending: Micheal Hedrix (Essentia), Scott Nigon (Essentia), Ty Erickson, (Essentia) Steve Schmidt (NPAHD Accountant), Tim Franklin (Pine County Courier), and Kris Sundberg (NPAHD Communications Director).

APPROVE AGENDA

Motion by Klein, second by Osgood, to approve the agenda. Motion carried.

APPROVE October 24, 2017 MINUTES

Motion by Klein, second by Sprado, to approve the October 24, 2017 board minutes.

FINANCE COMMITTEE

Financial Statements for the month ending October 31, 2017 were distributed to all directors. Steve Schmidt reported on the current profit and loss budget, the balance sheet and checkbook register. Motion by Thieling, second by Kvasnicka, to accept the financial report. Motion carried. Olson presented an audit update. He reported that next some adjustments will be made to the budget. Motion by Olson, second by Sprado, to open a new account with Members Credit Union and transfer \$250,000 into that account. Motion carried. Motion by Olson, second by Brown, that the members of the Finance Committee will be the signers on this new account. Motion carried.

CONSTRUCTION UPDATE/JOINT BUILDING COMMITTEE

Olson reported that cellphone coverage will be all set to go on December 4, 2017 throughout the building with the exception of the Gateway Clinic. He further reported that the Dedication Plaque will be placed in the entryway of the building on the stone wall.

STRATEGIC PLANNING COMMITTEE

Sprado distributed copies of a "DRAFT Strategic Overview" to the directors and asked them to study the plan and decide which 2-3 issues each director would be interested in giving assistance to. Osladil said he would be setting up sub-committees. Hendricks said he is very interested in Strategic Plan line 2.4.3- Establish a Foundation- and has invited the Initiative Foundation in Little Falls to meet with the Executive Board in December to offer advice in this area.

COMMUNICATIONS UPDATE

Kris Sundberg distributed a handout "Communications Activities Report" outlining the following topics- HD Website, Pine Healthcare Campus Website, Media Relations, Community Outreach, Partner Support, and Ongoing and Upcoming Activities. She also distributed a draft of an outline of the Pine Healthcare Campus Website Draft. Sprado questioned the need for this website when the district has already set up its own website. Lengthy discussion ensued. Consensus was to continue this discussion before a final decision is made as to whether or not to create a separate website for the campus.

PINE MEDICAL CENTER REPORT

Micheal Hedrix presented the monthly handout of statistics and activities regarding the hospital. He reported that Essentia Hospital- Sandstone won a special award for excellent performance from a patients' perspective. He further reported (1) that the annual "Free Clinic" was excellent with over 150 people attending and (2) that the Hospital Auxiliary is sponsoring a "Love Lights" fundraiser.

NEW BUSINESS- BUILDING COMMITTEE

Sprado explained the Lease Agreement requirement for a Building Committee. It would be comprised of one representative from the Hospital District and one representative from Essentia Health-Sandstone. This committee would meet at least once annually to determine the budget for equipment, maintenance, etc. Motion by Olson, second by Sprado, to hire Walker Associates to provide professional services to perform a quarterly site review of the campus. Osgood expressed concern about the cost of \$10,000 for this contract. Sprado explained that he had contacted two other sources about this job and they both declined. A pro and con discussion ensued. Chair Osladil then asked for a "show of hands" vote and the motion was denied 6-yea and 8-nay vote. Osgood and Kvasnicka then volunteered to do this job themselves at no charge.

Motion by Hendricks, second by Osgood, to not have a meeting in December. Motion carried.

Meeting adjourned by gavel at 8:30 p.m.
Respectfully submitted, Fran Levings, Board Secretary